



# Communications Setup

Below are the communications setup actions that may be appropriate following a large-scale disaster. This module is a function of the Communications team and fits within Step 6 of the [Neighborhood/EAP Disaster Response Checklist](#).

## **Set up a neighborhood Communications Unit, roles and network**

### **Net Control, Scribe, Unit Supervisor, Relief Radio Operator**

Bring your cell phones, GMRS/FRS, Ham, CB radios, scanners, AM/FM radios

### **Two person communications runners/bicyclists**

#### **Scribe**

Record/scribe all field teams statuses and field conditions

Record/scribe all reports of injury, life-safety damage and needed for rapid response, search and rescue, and fire suppression within the area/neighborhood

Maintain communications log to facilitate clarity within field operations

Communication Unit confirms that all field units have operating radios prior to their departure to complete assignment (batteries and settings)

Where possible, spare batteries should be provided for each radio in the field

Establish communications channels for field operations

Radio channels for each area have been designated and should be programmed into area radios prior to event

FRS radio operations to and from field to Communications Unit

Establish call signs\* for all field units

Communication Unit confirms checkout and checkin of all field units

Establish a two-way communications link with the nearest ADAPT DRC Trailer or the ADAPT ICP (Incident Command Post) or the TOA EOC or the MPFPD CERT OEM or professional first responders

Ham radio operations necessary for this communication

Relay all reports of injury and life-safety issues to 911, as best as possible

## **Documentation and Forms**

Pad, pens and pencils and/or

Comm Log 309 and/or

Activity Log 214

General Message Form

## **Equipment**

Canopy

Table and two (2) chairs

Ham radio with charging unit

Vehicle inverter

FRS radios

FRS radio batteries

Headlamps



**A . D . A . P . T .**

Atherton Disaster and  
Preparedness Team

**\* Call Signs**

Field activity, area, team (e.g. Recon 7A - Reconnaissance Area 7 Team A)

Ops Chief	Operations Chief	
Logs Chief	Logistics Chief	
Med Lead	Medical Unit Supervisor	
Shelter Lead	Shelter Unit Supervisor	
Comm Lead	Communications Unit Supervisor	
Net Control	Communications Unit FRS/Ham Radio Net Controller	
Recon	Reconnaissance Teams	(e.g. Recon 14A)
Med	Medical Field Teams	(e.g. Med 5B)
Rescue	Search and Rescue Field Teams	(e.g. Rescue 3B)
Fire	Fire Suppression Field Teams	(e.g. Fire 6A)
Rabbit	Other Rapid Response Field Teams	(e.g. Rabbit 1A)